

Surat Lamaran Kerja 1

Kontribusi dari Kontributor
Selasa, 25 April 2006 - Pukul: 00:00 WIB

March 26th, 2006

To. HRD Manager
PT. FREEPORT INDONESIA

Dear Sir,

I have read from your advertisement at a national daily newspaper MEDIA KAMPUS that your company is looking for employees to hold some position. Based on the advertisement, I am interested in applying application for Engineer position according with my background educational as Engineering Physics.

My name is Nama Lengkap Saya, I am twenty three years old. I have graduated from Engineering Physics Department Gajah Mada University on March 2006. My specialization in Engineering Physics is Instrumentation and Control specialist. I consider myself that I have qualifications as you want. I have good motivation for progress and growing, eager to learn, and can work with a team (team work) or by myself. Beside that I posses adequate computer skill and have good command in English (oral & written).

With my qualifications, I confident that I will be able to contribute effectively to your company. Herewith I enclose my:

1. Copy of Bachelor Degree (S-1) Certificate and Academic Transcript
2. Curriculum Vitae
3. Copy of Job Training Certificate from Unocal Indonesia Company
4. Recent photograph with size of 4x6

I would express my gratitude for your attention and I hope I could follow your recruitment test luckily.

Sincerely,

Nama Lengkap Saya